



**STUDENT HANDBOOK  
2024-2025 SCHOOL YEAR**



# TABLE OF CONTENTS

<b>1. WELCOME</b>	<b>3</b>
<b>2. MISSION, VALUES, &amp; DOCTRINES</b>	<b>4</b>
<b>3. ACADEMIC PROGRAM</b>	<b>8</b>
<b>4. STUDENT MINISTRY</b>	<b>12</b>
<b>5. STUDENT LIFE</b>	<b>14</b>
<b>6. CODE OF CONDUCT</b>	<b>16</b>
<b>7. STUDENT AGREEMENT</b>	<b>18</b>

# WELCOME

*Luke 22:29-30, “29 And I confer on you a kingdom, just as my Father conferred one on me, 30 so that you may eat and drink at my table in my kingdom and sit on thrones, judging the twelve tribes of Israel.”*

With eternity in our hearts, the Legacy Ministry College family welcomes you! We begin with the end in mind. What do you want to offer Jesus when you stand before Him? We pray that you will be able to offer him a life that was spent glorifying Him and leaving a legacy of His Kingdom on the earth.

We at Legacy Ministry College (LMC) are a unique educational community offering the best in Spirit-filled training for ministry, academic excellence, and personal growth and development with no financial cost to the student. While we may be tuition free and work as volunteers, our commitment to high-quality education is without compromise. The LMC board and executive staff are committed to coming alongside you to not only educate, activate, equip, and empower you while you are in our college, but to ensure you have life-long mentors and relationships to empower you after graduation for your legacy to be established in the Great Commission.

Our desire is to partner with you on this journey so that you can finish strong in achieving a degree and leave a Christ-centered legacy for eternity. With that in mind, the policies and guidelines within this handbook will assist you in navigating all that LMC offers. All students are responsible for knowing and abiding by the standards presented here and thus it will serve as the covenant between you and the members of the LMC community.

As Jesus spoke in Luke 22:29-30, He came not only to be our Savior, but to be our King and confer on us a Kingdom that will never end. LMC prays that you will be so heavenly minded on this Kingdom that you will change the earth for good! We are honored to serve you and look forward to all that God has planned for us to do.

Living to Leave a Kingdom Legacy,

**Legacy Ministry College Board & Executive Staff**

# MISSION, VALUES, & DOCTRINES

## MISSION STATEMENT

Legacy Ministry College's mission is to make disciples of the nations with academic excellence and Holy Ghost power!

## SIX-CORE VALUES

- 1. Pentecostal in Experience and Doctrine:** We want to guard and protect our Spirit-filled heritage, which teaches that the baptism of the Holy Spirit (evidenced by speaking in other tongues) is for all and enables the saint to have access to all of the nine gifts of the Holy Spirit. This would also include the affirmation of women in ministry and training in the five-fold ministry gifts. The fulfillment of Joel's prophecy preached by Peter on Pentecost in Acts 2:16-21 is key to our understanding of this value.
- 2. Excellence in Academics:** This includes meeting and exceeding the standard set by the U.S. Board of Education, as mediated by our accrediting agency. Daniel and his friends serve as our example, who, while serving God in Babylon, were outstanding in both knowledge and understanding-even above their peers (Daniel 1:17).
- 3. Practical in Training:** LMC strives to take our classroom learning to the public square and to real life situations. Our professors are academically qualified, as well as practically certified in their ministry. Everyone, from the board to the executive team, the faculty and administrative staff, are living and leading the students by example in the local church, on the streets, and in the mission field. As it was with Jesus and His twelve, so shall it be with us (Mark 3:13-15). Thus, both the students and the leadership team will be partnered together to do successful ministry. This is done through practicums led by the LMC leadership team or by the partnering church, and through college led mission trips and internships.
- 4. Committed in Personal Development:** We desire to make disciples that make disciples until Jesus comes back. Every student and every leader in LMC will need to be committed to growing in spiritual stature before God and men. Accountability to spiritual growth will be accessed via our spiritual disciplines. As in the days of the Methodists, we will be methodical in developing the inner life of our college so from these deep roots, good fruit will grow. Jesus's vine and branches teaching in John 15:1-17 are key to this value being fleshed out.

5. **Biblical in Worldview:** At a time in human history where homosexuality, evolution, social Marxism, anti-Israel sentiment, abortion, suicide, governmental oppression due to COVID-19, and religious ecumenicalism is on the rise, we at LMC want to have our minds renewed and shaped by the Word of God. We do not want to go with what is popular, but rather by what is taught by our prophets according to 2 Timothy 4:1-5. Therefore, we are a pro-traditional family and sexuality, young earth creationist, conservative, pro-Israel, pro-life, anti-suicide, pro-religious freedom, and a Christ alone Bible college.
6. **Free in Expense:** Though we want our students to value their education, we also want them to be debt free as they pursue their God-given calling in the local church (stateside or on the mission field). Aside from covering the cost of books or tech fees, tuition at LMC is free to the student. This is made possible by the generosity of MPI church (and other partner churches that wish to help by giving). We are open to receiving government grants if they do not compromise our mission. But we will never allow loans or our students to go into debt or be hindered by their lack of financial resources. Thus, all hired positions of leadership at LMC have signed a “volunteer agreement” to work pro-bono for the school so that our students may have a truly debt-free education. Jesus said in Matthew 10:8, “Freely you have received, freely give.”

## SIXTEEN DOCTRINES

### THE BIBLE

1. WE BELIEVE... The Scriptures are inspired by God and declare His design and plan for mankind from Genesis to Revelations, 2 Timothy 3:16-17.

### GOD

2. WE BELIEVE... There is only One True God—revealed in three persons; the Father, Son, and Holy Spirit (commonly known as the Trinity), Matthew 28:19.

3. WE BELIEVE... In the Deity of the Lord Jesus Christ; as God’s Son Jesus was both human and divine, John 1:1,14 & 18.

### MANKIND & SALVATION

4. WE BELIEVE... Though originally good, man willingly fell to sin—ushering evil and death, both physical and spiritual, into the world, Romans 3:23.

5. WE BELIEVE... Every person can have restored fellowship with God through faith in Jesus Christ, Romans 10:13.

## **BAPTISM & COMMUNION**

6. WE BELIEVE... And practice two ordinances—(1) Water Baptism by immersion after repenting of one’s sins and receiving Christ’s gift of salvation as a symbol of Christ’s death, burial, and resurrection, Matthew 28:19 and (2) Holy Communion (the Lord’s Supper) as a symbolic remembrance of Christ’s suffering and death for our salvation, Luke 22:19-22.

## **THE HOLY SPIRIT**

7. WE BELIEVE... The Baptism in the Holy Spirit is a special experience following salvation that empowers believers for witnessing and effective service, just as it did in New Testament times, Acts 2:4.

8. WE BELIEVE... The initial physical evidence of the baptism in the Holy Spirit is ‘speaking in tongues,’ as experienced on the Day of Pentecost and referenced throughout Acts and the Epistles, Acts 19:6.

9. WE BELIEVE... Sanctification initially occurs at salvation and is not only a declaration that a believer is holy, but also a progressive lifelong process of separating from evil as believers continually draw closer to God and become more Christ-like, 1 Corinthians 6:11.

## **THE CHURCH**

10. WE BELIEVE... The Church has a mission to seek and save all who are lost in sin. We believe ‘the Church’ is the Body of Christ and consists of the people who, throughout time, have accepted God’s offer of redemption (regardless of religious denomination) through the sacrificial death of His son Jesus Christ, Matthew 16:18.

11. WE BELIEVE... A Divinely Called and Scripturally ordained leadership ministry serves the church. The Bible teaches that each of us under leadership must commit ourselves to reach others for Christ, to worship Him with other believers, and to build up or edify the body of believers—the Church, 1 Timothy 3:1-16 (Offices- Elders and Deacons) & Ephesians 4:11-12 (Gifts- Five-fold Ministries).

## **HEALING**

12. WE BELIEVE... Divine healing of the sick is a privilege for Christians today and is provided for in Christ’s atonement (His sacrificial death on the cross for our sins), 1 Peter 2:24.

## **END TIMES**

13. WE BELIEVE... In The Blessed Hope—When Jesus raptures His Church prior to His return to earth (the second coming). At this future moment in time all believers who have died will rise

from their graves and will meet the Lord in the air, and Christians who are alive will be caught up with them, to be with the Lord forever, 1 Thessalonians 4:17.

14. WE BELIEVE... In The Millennial Reign of Christ when Jesus returns with His saints at His second coming and begins His benevolent rule over earth for 1,000 years. At that time many in the nation of Israel will recognize and accept Him as the Messiah, the Savior who died for them and all mankind, Revelation 20:6.

15. WE BELIEVE... A Final Judgment will take place for those who have rejected Christ. They will be judged for their sin and consigned to eternal punishment in a punishing lake of fire, Revelation 20:15.

16. WE BELIEVE... And look forward to the perfect new heavens and a new earth that Christ is preparing for all people, of all time, who have accepted Him. We will live and dwell with Him there forever following His millennial reign on earth. ‘And so shall we forever be with the Lord,’ Revelation 21:3.

# ACADEMIC PROGRAM

## MINIMAL REQUIREMENTS

In order to graduate from LMC, a student must maintain at least a 2.0 grade point average (GPA).

## ACADEMIC RECOGNITION

Students enrolled in 12 academic hours or more a trimester may qualify for the Academic Dean's Honor List on having a GPA of 3.5 or better. A student who has a course grade below a 2.0 will be sent an academic warning 6 weeks into a trimester. A student is responsible for consulting with his/her teacher and or academic advisor for assistance. A student is placed on academic probation when the GPA drops below 2.0 during the first two trimesters. In the 3rd trimester of enrollment, if the student does not have a 2.0 GPA for that trimester, he/she may not enroll for the 4th trimester. After that, the person may reapply to enroll through the Registrar. A letter of request to re-enroll must also be sent to the Vice President for Academic Affairs. The Admissions Committee, noting the recommendation of the Vice President, will make the final decision for re-admission. At the end of each trimester, a student will receive a report of his/her grades. Academic warning and probation will also be sent where necessary.

## INCOMPLETE GRADES

Upon approval of the Registrar or Vice President of Academic Affairs, a student who may not be able to complete a course due to a medical emergency or personal crisis and is passing the course will receive an incomplete (I) for the maximum of one trimester. An F will automatically be recorded if the work is not completed by the end of that trimester.

## ACADEMIC YEAR

An academic year includes three trimesters. See the college catalog for the parameters of each trimester within an academic year. Because the college is on the trimester system, it is possible to complete requirements for a Bachelor of Arts degree within three years.

## REGISTRATION

Students accepted by the college may pre-register or register for classes at the appropriate times. See the academic calendar in the college catalog for deadlines. While it is the student's responsibility to meet course graduation requirements, faculty advisors are assigned to students to assist the student in his/her academic life and program. Less than ten students registered for a class may result in that class being canceled.



## **DROP COURSE PROCESS**

The last possible time to drop a course is the week before final exams [will be explained upon request].

## **CLASS ATTENDANCE**

Grading will be based upon completion of coursework and exams not class attendance.

## **TRANSCRIPT REQUESTS**

A student may request a transcript from the office of the registrar providing their ID number and personal address information and that of the person to whom the transcript is to be sent. When necessary, identify the latest trimester that should be included.

## **TRANSFER CREDITS**

The student may transfer a limited amount of credits into their LMC degree program. The amount of units the student will be able to transfer is dependent upon many factors including but not limited to: whether the previous institution(s) is/are accredited, the hours logged during the course of study, and if the course is considered a comparable replacement for a course offered by LMC. The final decision will be made by the office of the Vice President of Academic Affairs.

## **TECHNOLOGY**

LMC uses Zoom.us for our "live online" classroom experience. The learning management system employed by this institution is Moodle. Most coursework will be submitted through this site including but not limited to: papers, reports, discussion boards, quizzes, tests, and exams.

## **OVERVIEW OF THE BACHELOR OF ARTS DEGREE IN BIBLICAL STUDIES\***

### **Biblical Core (15 Credits)**

1. New Testament History & Literature (3)
2. Old Testament History & Literature (3)
3. The Book of Acts (3)
4. Romans & Galatians (3)
5. Pentateuch (3)

**Elective Biblical (21 Credits)**

1. Pastoral Epistles (3)
2. Daniel & Revelation (3)
3. Old Testament Major Prophets (3)
4. Old Testament Historical Books (3)
5. Harmony of the Gospels (3)
6. Hebrews & General Epistles (3)
7. Johannine Literature (3)

**Theology (27 Credits)**

1. Systematic Theology 1 (3)
2. Systematic Theology 2 (3)
3. Systematic Theology 3 (3)
4. Theology of Discipleship (3)
5. Theology of Sanctification (3)
6. Theology of Global Missions (3)
7. Theology to the Fivefold Ministry (3)
8. Theology & Practice of Evangelism (3)
9. Theology & Practice of Pentecostal Preaching (3)

**Applied Theology (27 Credits)**

1. Hermeneutics (3)
2. Pastoral Ministry (3)
3. Pastoral Counseling (3)
4. Gifts of the Holy Spirit (3)
5. Missionary Life & Principles (3)
6. Church Planting (3)
7. Church Leadership (3)
8. Church Apologetics (3)
9. Church Discipleship (3)

**General Eds (30 Credits)**

1. English 1 (College Writing) (3)
2. English 2 (Research & Writing Methods) (3)
3. Conflict Resolution (3)
4. Church Administration (3)
5. Church History (3)
6. History (3)
7. Math (3)
8. Music (3)

9. Philosophy of Education (3)
10. Science (3)
11. Social Environments & Human Behavior (3)
12. Urban Sociology (3)

**Program Totals:**

40 Classes

120 Credits

*\*Note these classes are subject to change, however LMC commits to communicating in a way that is clear and helpful to the student to ensure they can graduate in a timely manner.*

# STUDENT MINISTRY

## OVERVIEW

Student Ministry is a vital part of the Legacy Ministry College curriculum. It is important for the student to not only develop with necessary book knowledge as a minister but equally with experiential knowledge. The student shall take one Student Ministry unit each trimester for the first six trimesters of their tenure with LMC. As they perform weekly ministry tasks, students will be encouraged to develop specific traits, and are provided with the opportunity to reflect at the end of the trimester on their growth in these areas. At the successful conclusion of six student ministry units, an internship shall take place with an added emphasis on mentoring and the opportunity to step out into a role within the ministry that may one day become permanent. It is our goal to provide the best possible experience to help launch our students into the ministry paths to which God has called them.

## REQUIREMENTS

Student Ministry is a graduation requirement. The following elements must be completed to receive a passing grade for student ministry units:

1. The student must participate in 75% of his/her student ministry activities.
2. The student must successfully submit the "Student Outcome Presentation" Assignment.
3. The student must successfully submit the "Student Ministry Supervisor Evaluation" Failure to complete all of these requirements will result in a failing grade in Student Ministry. The student is responsible for implementing their student ministry goals and objectives which meet his/her ministry development academic learning outcomes. The Student Life Director will assist the student who needs guidance.

## COURSE DESCRIPTION

Each student is required to complete six supervised trimesters of student ministry for graduation. Students may choose various types of ministry subjects to the approval of the Vice President of Student Life. The first, second or third student ministry may be an observation/participation experience that focuses on a broad understanding of the expected six academic hour senior year ministry internship. The last two must be directly associated with the planned ministry internship. For transfer students, one student ministry for each 17 course hours completed is required for graduation.

## STUDENT MINISTRY EVALUATION

The student will complete an evaluation form and checklist with his or her supervisor. The checklist will have two outcomes to be accomplished in the course. The Student Ministry Supervisor evaluation must be submitted at the end of the trimester. This document must be completed within two weeks after the end of the trimester, or the student will not receive credit for his or her student ministry.

The evaluation forms and a "Student Reflection Paper" must be submitted on Moodle. The student will write about their ministry experiences with their student ministry supervisor. In the paper, the student should at least answer the following questions:

1. What strength and weakness have you noticed in yourself while serving in ministry this trimester?
2. How have you been able to connect theory and knowledge from classes to your practical ministry?
3. Evaluate your efforts over the appointed time of Student Ministry?
4. Do you feel this ministry is helping you prepare for your future ministry and does it correlate with your chosen concentration?
5. How did this student ministry contribute to your Academic Learning Outcomes? Be Specific as to which academic Learning Outcomes and Outcome Elements

## STUDENT MINISTRY POLICIES

A student will need to register for a minimum of one (1) student ministry credit each trimester until he or she has completed all six (6) student ministry credits necessary for graduation from Legacy Ministry College. If, after one trimester, the student has not come into compliance by receiving credit for the necessary amount of student ministry credits, he or she will need to make up the needed credits prior to enrolling in academic classes. For transfer students, the policy will be evaluated on a case-by-case basis, but the student, if full time, should fall within compliance of the policy after one full academic year at LMC. If part-time, the student must enroll in one (1) student ministry credit per trimester, and complete six (6) credits within the first six trimesters of enrollment. LMC strives to promote a culture of serving in hands-on ministry, and the implementation of this policy underscores the importance of student ministry to this academic institution and furthermore gives each student the incentive to reach out into the hands-on phase of completing their God-given calling.

# STUDENT LIFE

## OVERVIEW

Legacy Ministry College is committed to helping every student thrive in their walk with God as they prepare for full-time ministry.

There are three specific areas that encompass the Student Life requirements: (1) Discipleship, (2) Chapels, (3) Devotional Life, & (4) Church Attendance.

These specific areas have been chosen in order to equip, prepare, and challenge every student in their pursuit of Jesus and in answering the call of God upon their lives.

## DISCIPLESHIP

Discipleship is an important component when it comes to leaving a legacy. Every student will be required to meet with a leader in their local church, for a minimum of 15 minutes per week, in order to receive mentorship, biblical teaching, exhortation, spiritual guidance and personal accountability. Students are also required to attend a weekly service at their local church.

In so doing, we believe that every student will be equipped to leave a legacy of discipleship that Jesus mandated in Matthew 28:19-20, “Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely, I am with you always, to the very end of the age.”

## CHAPELS

Every student is required to listen to two sermons per week; one sermon will be provided by Legacy Ministry College via a live or pre-recorded chapel service and one sermon will be of the student's choosing that specifically fulfills the requirement of sound-doctrinal teaching and expresses a Spirit-filled experience.

By choosing to create a disciplined life of listening to God's Word, we believe that each student will be prepared to leave a legacy of faith according to Romans 10:17, “Consequently, faith comes from hearing the message, and the message is heard through the word about Christ.”

## DEVOTIONAL LIFE

Every student will be required to set aside one hour each day to pray, worship and read the Bible. By learning to maintain this type of disciplined devotional life, the student will be challenged to leave a legacy of purity and reverence for the Lord as taught in Psalms 119:9-11, “How can a

young person stay on the path of purity? By living according to your word. I seek you with all my heart; do not let me stray from your commands. I have hidden your word in my heart that I might not sin against you.”

## **CHURCH ATTENDANCE**

Every student will be required to attend a weekly church service in order to stay connected to and serve in a local church body. Remembering what Paul said in Hebrews 10:24-25, “And let us consider how we may spur one another on toward love and good deeds, not giving up meeting together, as some are in the habit of doing, but encouraging one another—and all the more as you see the Day approaching.”

# CODE OF CONDUCT

## CLASSROOM CONDUCT

Every student at Legacy Ministry College is expected to be respectful, kind, and professional when communicating in the classroom with their professors and peers. Each student should be above reproach in their attitude, words, and actions in the classroom setting, and through all verbal and written communication.

## CHARACTER CONDUCT

As a Christian institution, LMC expects all students to live in accordance with conservative Christians values and principles, exemplifying a life controlled by the commands of God found in the holy scriptures. Students are expected to live a life of holiness and righteousness as they keep in step with the Spirit of God when participating in school activities, and in their personal lives.

The following is a list of actions considered prohibited:

1. Sexual immortality (sex or any sexual expressions outside of heterosexual, monogamous marriage)
2. Pornography or sexually explicit content
3. Drinking alcohol, smoking/vaping of any kind, or illegal drug use
4. Non-approved use of medicinal marijuana or prescription drugs
5. Lying, stealing, cheating, plagiarizing, or withholding the truth when asked
6. Outbursts of anger, fighting, threats of violence, or intimidation
7. Vulgarity, unwholesome speech, or perverse joking
8. Abortion, child abuse, or child neglect
9. Disrespect to authority, rebellion, or being unteachable
10. Promoting of doctrines or beliefs outside of those held by LMC
11. Jealousy, bitterness, gossip, or unforgiveness



12. Listening to or watching content that promotes the things LMC prohibits
13. Racism, discrimination based on skin color or culture, or ethnocentric behavior
14. Laziness or a bad attitude towards serving
15. Provocative dress or distasteful messages on clothing

Those in violation of school policies at any time while enrolled in LMC, including all breaks, will be subject to disciplinary actions according to the discretion of the executive staff depending on severity and regularity of the sinful behavior. Likewise, if you as a student witness any of the prohibited actions being done by LMC leadership, please report them immediately to the Vice President of Student Life.

# STUDENT AGREEMENT

## OVERVIEW OF PARTNERSHIP

Our goal at LMC is to raise up disciples through biblical education and equip them to be sent out to the world to bring the gospel to the nations. Therefore, each student will have an opportunity to review all policies, values, and the mission found in our student handbook before agreeing to sign this covenant agreement. With your signature, you are committing to live a life submitted to Christ through walking out the greatest commands of loving God by obeying his commands, and loving people through preaching the gospel to them and helping them in their time of need.

## SIGN & DATE

I, \_\_\_\_\_, [name] on the \_\_\_\_\_ [date]

agree to the content of the Legacy Ministry College Student Handbook for the 2024-2025 school year. By God's grace, I will live according to that which is expected from me and to the best of my abilities perform the duties of an honorable disciple of Christ at Legacy Ministry College.

\_\_\_\_\_ [signature]

## UPLOAD WITH APPLICATION

After this page printed and filled out, please upload with your application on LMC's website. You are allowed to take a picture with your phone and edit this page there with your details if printing out is difficult.